Protocol Academy Calendar Year of Public Seminars

Public Seminars	Time	Dates
Business Etiquette & Professional Image (Inclusive of 2 tea breaks)	9am to 5pm	☐ 4 Mar 2020 Wed ☐ 1 Apr 2020 Wed ☐ 6 May 2020 Wed ☐ 3 Jun 2020 Wed
Business & Dining Etiquette (Inclusive of 2 tea breaks and a 5 - course practical lunch)	9am to 5pm	☐ 5 Mar 2020 Thu ☐ 2 Apr 2020 Thu ☐ 7 May 2020 Thu ☐ 4 Jun 2020 Thu
Dining Etiquette & Professional Image (Inclusive of 2 tea breaks and a 5 - course practical lunch))	9am to 5pm	☐ 6 Mar 2020 Fri ☐ 3 Apr 2020 Fri ☐ 8 May 2020 Fri ☐ 5 Jun 2020 Fri

Please tick your preferred date

VENUE

Serangoon Gardens Country Club
22 Kensington Park Road
Singapore 557271
Casuarina Room, Level 1

SEMINAR FEES
$588.50 (Inclusive of GST)

Company: _____

Address: _____
_____

Contact Number: _____

Name: _____
Designation: _____
Email: _____
Mobile Number: _____ Gender: F / M

Kindly fill up the registration form and email to enquiry@protocolacademy.com.sg
For more information, you may call 9817 6717.
* Please note that the confirmation of your attendance is only upon receipt of payment.

Please make cheque payable to
"**PROTOCOL ACADEMY PTE LTD**"
and mail to

122 Serangoon Ave 3
#14-04 Amaranda
Gardens
Singapore 554775

For all cash payments, please carry it out through bank transfer.

Account Name: Protocol Academy Pte Ltd
Bank: UOB
Account Number: 307-300-6455

Cancellation Policy: 50% refund will be given for cancellations received in writing at least 1 week (5 business days) before the start of the seminar. The company regrets that no refund will be made available for no show or cancellation notifications received less than 1 week (5 business days) before the seminar.