

# Protocol Academy Calendar Year of Public Seminars

Public Seminars	Time	Dates
<b>Business Etiquette &amp; Professional Image</b> (Inclusive of 2 tea breaks)	9am to 5pm	<input type="checkbox"/> 6 Mar 2019 Wed <input type="checkbox"/> 3 Apr 2019 Wed <input type="checkbox"/> 1 May 2019 Wed <input type="checkbox"/> 5 Jun 2019 Wed
<b>Business &amp; Dining Etiquette</b> (Inclusive of 2 tea breaks and a 5 - course practical lunch)	9am to 5pm	<input type="checkbox"/> 7 Mar 2019 Thu <input type="checkbox"/> 4 Apr 2019 Thu <input type="checkbox"/> 2 May 2019 Thu <input type="checkbox"/> 6 Jun 2019 Thu
<b>Dining Etiquette &amp; Professional Image</b> (Inclusive of 2 tea breaks)	9am to 5pm	<input type="checkbox"/> 8 Mar 2019 Fri <input type="checkbox"/> 5 Apr 2019 Fri <input type="checkbox"/> 3 May 2019 Fri <input type="checkbox"/> 7 Jun 2019 Fri

# Please tick your preferred date

## VENUE

Serangoon Gardens Country Club  
 22 Kensington Park Road  
 Singapore 557271  
 Casuarina Room, Level 1

## SEMINAR FEES (SKILLSFUTURE CREDIT ELIGIBLE!) \$535 (\$35 payable after SkillsFuture Credit subsidy)

Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Contact Number: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Designation: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Mobile Number: \_\_\_\_\_ Gender: F / M

Please make cheque payable to  
 "PROTOCOL ACADEMY PTE LTD"  
 and mail to

122 Serangoon Ave 3  
 #14-04 Amaranda  
 Gardens  
 Singapore 554775

For all cash payments, please carry it out through bank transfer.

Account Name: Protocol Academy Pte Ltd  
 Bank: UOB  
 Account Number: 307-300-6455  
 Swift Code: UOVBSGSG

***Cancellation Policy: 50% refund will be given for cancellations received in writing at least 1 week (5 business days) before the start of the seminar. The company regrets that no refund will be made available for no show or cancellation notifications received less than 1 week (5 business days) before the seminar.***

Kindly fill up the registration form and email to [enquiry@protocolacademy.com.sg](mailto:enquiry@protocolacademy.com.sg)  
 For more information, you may call 9817 6717.

\* Please note that the confirmation of your attendance is only upon receipt of payment.