

PROTOCOL ACADEMY PTE LTD
CALENDAR YEAR OF PUBLIC SEMINARS

Public Seminars	Date / Time	
Dining Etiquette <i>(inclusive of 1 tea break and a 5-course practical lunch)</i>	<input type="checkbox"/> 2 Feb 2017 Thu 9am to 1pm	<input type="checkbox"/> 5 April 2017 Wed 9am to 1pm
	<input type="checkbox"/> 1 June 2017 Thu 9am to 1pm	<input type="checkbox"/> 2 Aug 2017 Wed 9am to 1pm
	<input type="checkbox"/> 4 Oct 2017 Wed 9am to 1pm	
Corporate Etiquette <i>(inclusive of 1 tea break)</i>	<input type="checkbox"/> 2 Feb 2017 Thu 1pm to 5pm	<input type="checkbox"/> 5 April 2017 Wed 1pm to 5pm
	<input type="checkbox"/> 1 June 2017 Thu 1pm to 5pm	<input type="checkbox"/> 2 Aug 2017 Wed 1pm to 5pm
	<input type="checkbox"/> 4 Oct 2017 Wed 1pm to 5pm	
Projecting Your Professional Image <i>(inclusive of 1 tea break)</i>	<input type="checkbox"/> 3 Feb 2017 Fri 9am to 1pm	<input type="checkbox"/> 6 April 2017 Thu 9am to 1pm
	<input type="checkbox"/> 2 June 2017 Fri 9am to 1pm	<input type="checkbox"/> 3 Aug 2017 Thu 9am to 1pm
	<input type="checkbox"/> 5 Oct 2017 Thu 9am to 1pm	

*Please tick your preferred dates.

DON'T MISS OUT! Enjoy up to 400% tax deduction or 40% cash payout under the Productivity and Innovation Credit (PIC) scheme for Staff Training	VENUE Serangoon Gardens Country Club 22 Kensington Park Road Singapore 557271 Casuarina Room, Level 1	Seminars Fees † \$535.00 for 1 module † \$963.00 for 2 modules † \$1,444.50 for 3 modules * All fees inclusive of 7% GST * Certificates will be issued
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COMPANY			
ADDRESS			
NAME	DESIGNATION		
EMAIL		GENDER	M / F
OFFICE NUMBER	MOBILE NUMBER		

REGISTER TODAY!

Please make cheque payable to "PROTOCOL ACADEMY PTE LTD" and mail to:
 122 Serangoon Ave 3
 #14-04 Amaranda Gardens
 Singapore 554775
 For all Cash payments, please carry it out through bank transfer.
 Account Name: Protocol Academy Pte Ltd
 Bank: UOB
 Account Number: 307-300-6455
 Swift Code: UOVBSGSG

Kindly fill up the registration form and email to mnhan@protocolacademy.com.sg
 For more information, you may contact Teo Ser Lee at +65 9817 6717.
 * Please note that the confirmation of your attendance is only upon receipt of payment.

Cancellation Policy: 50% refund will be given for cancellations received in writing at least 1 week (5 business days) before the start of the seminar. The company regrets that no refund will be made available for no show or cancellation notifications received less than 1 week (5 business days) before the seminar.